

**Gujarat Pollution Control Board
Paryavaran Bhavan,
Sector 10-A, Gandhinagar- 382010**

**International Competitive Bidding
For**

Procurement of Scientific Instruments for Gujarat Pollution Control Board, Gandhinagar

**Re: 1. TENDER NOTICE No.GPCB/HO/2017-18/ICB Dt. 10.04.2017 [Tender ID 253610]
2. e-mail regarding Pre Bid meeting dated Tue, Apr 11, 2017 at 3:22 PM**

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Proceedings of the Pre-bid Meeting held on 15.04.2017 at 11.30 Hrs.

A pre-bid Meeting relating to the International Competitive Bidding for Procurement of Scientific Instruments for Gujarat Pollution Control Board, Gandhinagar vide tender No. GPCB/HO/2017-18/ICB, Dated 10.04.2017 was held on 15.04.2017 at 11:30 hrs. onwards at Committee Room, ICZMP Cell, Central Laboratory, Gandhinagar. The Meeting was chaired by Shri K. B. Vaghela, S.O., GPCB.

Following officials from GPCB attended the meeting.

1. Smt. M. U. Shah, SSO & Central Laboratory Head, Head Office, GPCB.
2. Shri K. B. Vaghela, Scientific Officer, Head Office, GPCB.
3. Shri M. H. Bhadrecha, Scientific Officer, Head Office, GPCB.

Shri K. C. Mistry, DCES and Shri A. V. Shah, EE, Administrative Branch (Stores) could not remain present as they were engaged in some other important meetings at Head Office. Shri G. B. Vasavada, SO & Chairman of the Tech. Committee could not remain present as he was on leave. However Smt. Varshaben D. Vyas, Junior Officer, Accounts Branch and Shri R. D. Kothari, SSA, Administrative Branch (Stores) joined the meeting on a later stage.

Representatives of various bidders present during the meeting is as per Annexure-A.

Initiating the discussions, Shri K. B. Vaghela S.O., GPCB briefed the participants on the details of instruments proposed to be procured under ICB and explained the bidding procedure as well as the provisions of the bid documents including the terms and conditions relating to the procurement. The participating bidders were also informed that the GPCB will conduct the bidding procedure and take it up to the stage of acceptance and notification for award of contract. The successful bidder will have to sign and execute the contract with the GPCB.

The participating bidders raised various queries regarding the provisions related to the terms and conditions and technical specifications/aspects of various instruments which are summarized here under along with the GPCB Response and clarification to the queries.

Mr. Mukesh Parmar, Executive (e Procurement-Gandhinagar) from (n)Code solutions demonstrated the online procedure by showing the (n) Code solutions website. He also explained digital signature procedure, how to fill the price bid, editing etc. to the participants. He also resolved queries regarding e tendering procedure raised by some of the bidders. He also shared his contact details to the bidders in case of further clarification required by the bidders.

It was clarified that Valid Custom Duty Exemption Certificate will be provided by Gujarat Pollution Control Board after the purchase order has been issued to the successful bidder. **However if there is any other type of Custom Duty that is beyond the scope of Custom Duty Exemption Certificate to be provided by GPCB, than in that case such custom duty will have to be borne by the bidder.**

A single Tender fee of Rs. 2000/- in the form of Demand Draft / Pay Order is for the whole ICB document and as such no separate tender fee is to be submitted for individual items.

Earnest Money Deposit (EMD) can be deposited either by a valid demand draft or a valid bank guarantee from a nationalized bank.

Annual Maintenance Contract (AMC): The bidder should quote the charges for annual maintenance contract after the warranty period. **However the AMC quoted by the bidder will not be taken into consideration for financial evaluation i.e. for deciding the successful (L1) bidder.**

Inspection of goods (quoted items) prior to dispatch from the supplier site and after arrival at destination sites:

The Member Secretary, GPCB will constitute a committee of **3 members** for Inspection of goods (quoted items) prior to dispatch i.e. **at manufacture site in India/ Application Centre in India / Application Laboratory in India** and also after its arrival at destination site. This committee will carry out inspection with reference to the specifications and the Bill of Quantities for respective instruments and submit the detailed inspection report along with the opinion / conclusion to the Member Secretary, GPCB.

For Foreign Bidders: as per condition no. 3.1 i.e. **it remains unchanged.**

For Indian bidders: **80% payment will be made on shipment of the Instruments / Equipments, 20% will be released on satisfactory commissioning of Instrument/Equipment and on furnishing Performance Bank Guarantee for 10% of the purchase order valid for a period of 90 days beyond the warranty period.**

Operations and Maintenance Training: The **clause** regarding Operations and Maintenance Training for respective instruments as mentioned in the tender (in respective specification part) **remains unchanged.**

Regarding the queries for technical specifications it was decided that the bidders will send their queries along with their suggestions and justifications for the same through e mail: kcmistrycplab2017@gmail.com on or before 17.04.2017, 17:00 hrs.

The prospective bidders were requested to visit GPCB website frequently so as to remain updated for the developments in this regard.

Considering the discussions and deliberations at the pre-bid meeting, minutes of meeting is up loaded on GPCP web site www.gpcb.gov.in

The Meeting ended with a vote of thanks to the chair.

Encl: Attendance Sheet as Annexure-A.

Date: 24.04.2017

Place: Gandhinagar

(K. C. Mistry)
DCES,
Head Office, GPCB.

(A. V. Shah)
EE, Administrative Branch
(Stores),
Head Office, GPCB

(G. B. Vasavada)
Scientific Officer &
Chairman of the Tech. Committee,
Head Office, GPCB.

(M. U. Shah)
SSO & Head Central Lab.,
Head Office, GPCB.

(K. B. Vaghela)
Scientific Officer,
Head Office, GPCB.

(M. H. Bhadrecha)
Scientific Officer,
Head Office, GPCB.

(U. I. Patel)
JO & Account Officer,
Head Office, GPCB.